

North Central Wisconsin Healthcare Emergency Readiness Coalition
NCW HERC Board Meeting
 Aspirus Weston Clinic 09 August 2017

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum Determination	Introductions made. The following were present: Joan Theurer, Delmond Horn, , Michael Fraley, Molly O'Malley, Ted Ryan, Dr. Tim Vayder On Phone: Chelsea Onchuck, Tamarah Scholze, Teresa Erler	Meeting from 08:30 – 11:00 Quorum is present
2. Call to Order	Meeting called to order @8:32 am	No action taken
3. Approval of Minutes of Previous Meeting		Approved – Motion Carried
4. WISCOMM SME Report – Mark Schroeder present	Consider changing all 3 of our Type II radios to Type I. Mark feels it is an option. Would like to purchase equipment to do that now and pay for installations next FY. Mark will get cost information ASAP. A few hospitals do not have staff in the ED 24/7. May need to install a speaker somewhere else in the hospital where it will be monitored 24/7.	Mark to provide cost estimates.
5. HCC Coordinator Position Review	Chris was informed on 5/31 that her contract would not be renewed. She has been directed to complete a number of the work plan items before the end of the month. The position has been reposted by DHS. Group discussed attributes we want to look for in a new coordinator. Tamarah is working with DHS on some interim help options. Michael has offered to help some if arrangements can be made.	Group asked to help promote the position announcement.

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	Tamarah will be in contact with her at the end of the month to get the HERC possessions back.	
6. Ebola funds	<p>Where should we position the four bioseal systems? Portage Co already has one.</p> <p>Where should the extra Isopod be stored? It is intended to replace the next one that is used.</p>	<p>Joan will contact the Marathon Co Coroner to ask her to discuss with her colleagues.</p> <p>Tamarah will check for a location within Aspirus Wausau Hospital.</p>
7. Sector Reports	<p><u>Emergency Management</u> Web EOC is replacing eSpender and is intended to be a communication link for all partners. It is the same vendor as WiTRAC. Trainings are beginning within Emergency Management.</p> <p>EM agencies are busy with flooding incidents.</p> <p><u>Public Health</u> Had a regional meeting last week. Discussed WEAVR and its limitations. Talked about CISM capabilities. Reviewed recent drill and importance of focusing drill on audience. Consider multiple drills if needed.</p> <p><u>EMS</u> Discussion at EMS Board about bypass of undesignated facilities. Working through upgrade to WARDS elite.</p> <p><u>RTAC</u></p>	

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	<p>Recently updated bylaws and the regional trauma plan. Elevc exec council State Coordinator resigned. Position not posted yet.</p> <p><u>WHEPP</u> Jim Monarski will be replacing Ed Radtke on the HERC Board to represent WHEPP. Asking Deb VanMatre for WiTRAC training at a future meeting. Deb is working on modifications to WiTRAC to accommodate new partners (clinics, LTC).</p>	
8. After Action Report – April Drill	Group reviewed draft of AAR and made changes and developed action items.	
9. Program Measures Gap	Not scheduled yet	•
10. CPG Gap		
11. Surge capacity discussion	Will occur this afternoon	
12. RMCC	Met with 2 of the 3 call centers (line staff) recently. Progress may be limited until a new HERC Coordinator is in place. Consider checking with other regions to see if they have made progress or if any of the coordinators would be interested in helping us.	Michael & Dr. Vayder to look at project to see if there are a few action items that we can continue to work on.
13. Fiscal Agent Report	<p>Tamarah forwarded monthly reports to Board. Discussed overage and options to spend remaining funds. Considering:</p> <ul style="list-style-type: none"> • Additional WISCOMM radios • Teleconference/Meeting phones 	•

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14. Bylaws	Tamarah reviewing. Hope to have for next meeting.	
15.		