

# Region 2 Wisconsin Healthcare Emergency Preparedness Program (WHEPP)

Dale's Weston Lanes - 11 October 2017, 1300-1600

<p><b>Location:</b> Dale's Weston Lanes, 5902 Schofield Ave, Weston, WI 54476 <b>Room:</b> Mountain Bay Room 3  <b>Call in Number-</b> (571) 317-3112 <b>Pass code-</b> 214-565-613          Go to Meeting Link: <a href="https://global.gotomeeting.com/join/214565613">https://global.gotomeeting.com/join/214565613</a>          First GoToMeeting? Try a test session: <a href="http://help.citrix.com/getready">http://help.citrix.com/getready</a></p>		
Agenda Item	Talking Points	Action Steps
<b>1. Introductions</b>	Introductions. Attending: [REDACTED]	
<b>2. Approve Minutes</b>	May 2017 last meeting. Motion: [REDACTED] Discussion about need to vote and approve as group is not governed by bylaws like HERC. Result: will acknowledge by consensus.	Motion carries
<b>3. Review of agenda</b>	Discussion on adding CMS discussion to the agenda. Motion [REDACTED]	Motion carries
<b>4. Future Meetings</b>	Discussion: Hospitals meeting regularly is important! Hospitals are a cornerstone of preparedness. Moving forward, need to focus on expanding partners. Not just hospitals, but "Healthcare" It is important to know direction and maintain identity Future meetings need to be progressive and collaborative	HCC Coord to seek out opportunities to increase involvement with partners: Regional Trauma Conference- April January State EMS Conference-Milwaukee  All partners are asked to provide HCC Coordinator with topics for discussion prior to meeting.

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	<p>Meetings need to be more frequent. Quarterly is too big of a gap. Monthly meetings will be held until a routine is established.</p> <p>Discussion of future with partners EMS, First responder, EMS/FIRE and LE</p>	
<b>5. Memorandum of Agreement discussion</b>	<p>Discussion of establishing a "Gentleman's Agreement", with clear goals, purpose and mutual expectations of each other. I.e. WISCOM &amp; WITRAC</p> <p>A document like this used to exist with the old WHEPP. Interest in updating this document was discussed and desired to be pursued.</p>	<p>██████████ will share pre-existing WHEPP MOU. Partners to review and provide recommendations for MOU.</p>
<b>6. NCW – HERC &amp; State HCC Updates</b>	<p>BP1 work plan review</p> <p>Discussion of rotating meetings to share burden of expenses</p> <p>Discussion of resources, dialysis, home care and the importance of having maintained resource list</p> <p>DHS CMS toolkits- Developed and being shared.</p> <p>HCC Restructure sharing of information on articles of incorporation and bylaws being updated.</p>	<p>Partners are encouraged to share WI DHS CMS links provided and encourage CMS partners new to preparedness planning</p>
<b>7. WITRAC: Bed Count/ MCI Report</b>	<p>WITRAC Training held today, all 15 hospitals represented. References provided and will be emailed out to WHEPP partners.</p> <p>WITRAC will be looking to add in nursing homes for bed count availability.</p> <p>Discussion on Q12hr bed count updates. Concern that this may detract a facility from asking during an event, since census changes by the minute. Additionally, response it good for bed count drills, over 85% response.</p> <p>MCI Drilling frequency to increase, as it is determined to be the most important data we can collect with WITRAC and has</p>	<p>HCC Coord will maintain as a monthly agenda item</p> <p>HCC Coord will email out cheat sheets/quick references</p> <p>HCC Coord will utilize some concepts from this discussion in development of AMCC RMCC plan</p> <p>Desire identified to review UMR Las Vegas shooting AAR.</p>

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	<p>the area of most need for improvement. Increased usage will increase comprehension          A goal of routinely exceeding 85% response rate in 30 minutes established with the hospitals.          Each facility will be responsible for initiating and responding list developed.          Discussion on bringing dispatch making requests or signaling for WITrac alert.          Barriers discussed with EMS trying initiate in the field: signal, policy restrictions, busy with patients in need of their full attention          Consensus is for hospitals to own WITRAC Bed Count and MCI initiation for partners, as they are most versed.          Further discussion on how this will help mold the future of Region 2 Area and Regional Medical Coordination.          START v Triage Levels.  <b>**Reference Attachment**</b></p>	<p>HCC Coord to finalize and initiate drilling for MCI. 1<sup>st</sup> shift through end of the year. 2<sup>nd</sup> and 3<sup>rd</sup> shift, starting 2018.</p>
<p><b>8. WISCOM Report</b></p>	<p>First round of testing has been completed initial testing for all 15 hospitals. Varying degrees of need. 4 hospitals identified with critical needs to establish functionality: Marshfield Medical, Aspirus Wausau, Eagle River, St. Michael's.          Matrix reprogramming suggested for all. Corrective action plan:</p> <ol style="list-style-type: none"> <li>1. Establish functionality for all 15 (ASAP)</li> <li>2. Common Channel (HRCRD 2 CLE)</li> <li>3. Common Matrix (recommended)</li> <li>4. Maintenance</li> </ol> <p>Development of one-page cheat sheets discussed.          Drilling to continue, linking with WITRAC drills, monthly roll call.</p>	<p>HCC Coord will maintain as a monthly agenda item.          HCC Coord to work with SME and Vendor to get 4 hospitals in need functional.          HCC Coord to consider additional battery packs for portable units.</p>

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	<b>**Reference Attachment**</b>	
<b>9. UV Lights</b>	<p>Discussion of current usage. Research has been shared via email: Flambeau study, Region 4 study, University of Iowa study.</p> <p>Benefits discussed: CRE case usage, high biological case.</p> <p>Barriers discussed: IP buy-in difficult at times. Room turn over times, size of rooms.</p> <p>Main goal is for hospitals to find usage for them, however it will work for each organization.</p>	All hospitals to submit UV light MOU asap to HCC Coord.
<b>10. Regional Inventory Update</b>	<p>"Critical Supply Resource, EOP and updated annually"</p> <p>Current inventory shared. Please update. Annual cycles.</p>	Submit updated Excel document to HCC Coord by Nov 30 <sup>th</sup> .
<b>11. CST Exercise</b>	<p>"Virtual simulation with functional elements"</p> <p>Won't be together for exercise, but will come together for hot wash less than 30 days post exercise. This will more than likely be the next scheduled meeting date.</p>	All WHEPP partners are asked to participate at the Holiday Inn and Suites (Rothschild, WI), Nov 8, 2017 1030-1200.
<b>12. Engaging Executives</b>	<p>Discussion. This is a work plan deliverable asking Region 2 WHEPP contacts to help facilitate engagement of the executives moving forward for increased involvement in the HERC.</p> <p>Encourage executives to head to Anniston for training. An "eye opener".</p>	
<b>13. Standard precautions for Carfentanil</b>	<p>Question raised by Charlie [REDACTED]</p> <p>Discussion. In some instances, there is no safe manner of approach.</p> <p>CDC advisement recently updated: <a href="https://www.cdc.gov/niosh/topics/fentanyl/risk.html">https://www.cdc.gov/niosh/topics/fentanyl/risk.html</a></p>	
<b>14. Agency Updates</b>	<p><b>Aspirus Wausau</b>- Joint Commission, inventory, communications HIPAA during emergent events, supply room, Working with facilities for CMS integration. Steven's</p>	Check in on Anniston Wisconsin Week. Josh willing to share jump kits Balzer

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	<p>Point campus walk-in clinic and ambulatory surgical center Dec 1. ED established later.</p> <p>Ascension Northern Hospitals- Joint Commission: ligature risks key focus, conducting active shooter drills, getting ready for trauma cert coming up, updating IC binders, admin on call training coming up.</p> <p><b>Marshfield Medical Center</b>- July 1<sup>st</sup> formal acknowledgement as MMC, 3 DECON activation (diesel), discussion stabilizing patient in DECON zone, Farm Technology Days coming up,</p> <p><b>Marshfield Home Health</b>- EOP completed, verified HIPAA compliance</p> <p><b>Memorial Med Center</b>- New Surgeon hired w/ Trauma background. Expanding of partners one on one training.</p> <p><b>Medford</b>- Nov 9 active shooter drill, including many partners, to trigger lock down. Discussion on importance of notification of drill. Good LE participation anticipated. EOP needs to expand to other jurisdictions. Upcoming trainings: crisis communication. DECON training.</p> <p><b>Langlade</b>- transitioning to a new medical director, Langlade emergency assessment training planning with school districts safety, security, emergency planning. ALICE training. Jim Balzer, new EM with a strong mobile crisis background</p> <p><b>Ascension Central</b>- JC August: EOP, inventories, 96 hrs spelled out, scheduled CMS visit OLV, May St. Clare's/ St. Michael's active shooter exercise, training converted to real shooter event in Wausau. Recently conducted an infant abduction drill. Tested to see if plan will falter. Pointed out most of infant abductions is staff.</p> <p><b>Flambeau</b>- Getting ready for level 4 trauma survey. Discussed jump bags. Josh hired Jan, focus on EP. Ambulance</p>	<p>HOSPITALS PLEASE MAKE SURE YOU ARE SUBMITTING EXERCISE INFORMATION TO STATE VIA SURVEY. This is critical for grant funding:</p> <p><a href="https://www.surveygizmo.com/s3/3321278/WHEPP-Exercise-and-Real-Event-Report-F-02007-01-2017">https://www.surveygizmo.com/s3/3321278/WHEPP-Exercise-and-Real-Event-Report-F-02007-01-2017</a></p> <p>Flambeau hospitals asked to share jump back and active shooter resources. Shared by HCC Coord via email.</p>
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	and ED have jump bags. Active shooter policy. Hard Plates, soft 5-year shelf life.	
<b>15. Region Training Needs</b>	Hazmat training need identified. Previous method of training no longer an option for training. HCC Coord considering a one-time train the trainer activity, via Nicolet College or CDP in Anniston. There is funding available in the budget, but this would be a onetime training not offered again. It would be vital for hospitals to designate individuals to attend the training.	
<b>16. Region Resource Needs</b>	WITRAC Resource docs sent out to all hospitals	
<b>17. Open Comment</b>	CMS Discussion- Tabled	Tabled
<b>18. Next meeting</b>	<ul style="list-style-type: none"> <li>• Next meeting November 8, 2017 (1300-1600) Holiday Inn &amp; Suites</li> </ul>	
<b>19. Adjourn</b>		
	Please visit <a href="http://www.ncw-herc.org/">http://www.ncw-herc.org/</a> to find meeting minutes and other information	