

NCW HERC Wisconsin Healthcare Emergency Preparedness Program (WHEPP)

Aspirus Weston Clinic – 11 July 2018, 1300-1600

Location: Aspirus Weston Clinic, 4005 Community Center Drive, Weston, WI Room: 2 nd Floor Conference Room Call in Number- (571) 317-3112 Pass code- 214-565-613 Go to Meeting Link: https://global.gotomeeting.com/join/214565613 First GoToMeeting? Try a test session: http://help.citrix.com/getready		
Agenda Item	Talking Points	Action Steps
1. Introductions	Introductions. Attending: Documented on sign in sheet. Calling in: Documented on sign in sheet.	
2. Approve Minutes	Approve April minutes Discussion: None Motion to approve previous Minutes: 1 st : Ed 2 nd : Jim Motion result: Motion carried	
3. Review of Agenda	Discussion: Motion to approve current agenda. 1 st : Josh 2 nd : Ed Motion result: carried	
Old Business		
4. NCW HERC Updates	Please review minutes at: http://www.ncw-herc.org/what-we-do/meetings/	
5. Regional Morgue/Mass Fatality Surge	Presentation by Jessica Blahnik, Marathon County Medical Examiner. Presentation outlined identified numerous known gaps in the state related to antemortem care and mass fatality gaps in the region and the “Regional Morgue” project and how it will help close gaps in the not only the region, but state and Midwest. Currently a sustainability study being conducted, and a business plan being developed. Support is needed letter of support from partners that see benefit in this project would be highly beneficial to present to the Marathon County Board in August.	HERC Coordinator to share the presentation with NCW HERC members. NCW HERC Members requested to send letters of support to Marathon County Medical Examiner by August 2018. HERC Coordinator to develop a letter of support on behalf of NCW HERC. Contact Information: Jessica Blahnik Marathon County Medical Examiner

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	The NCW HERC Board has commit 43195 dollars to this regional asset.	500 Forest Street Wausau, WI 54403-5554 Office #: 715-261-1199 Email: Jessica.Blahnik@co.marathon.wi.us
6. Multi-jurisdiction Outbreak and IP	Discussion and review of the improvement plan that was developed and discussed during the board meeting.	HERC Coordinator to add the IP to the HERC plan of work.
7. Mutual Aid MOU	Discussion on MOU. Discussed some signatures still missing. Individual signatures still needed from each facility.	HERC Coord to review signatures received and follow-up with agencies where signatures have not been received.
8. HAZMAT Training/ DQE Seats	Discussion of new trainers established in the region. Discussed need to establish comfort for the trainers as they implement trainings into their facilities. Hospital chairs have been revising Jim Monarski's HAZMAT presentation to provide the trainers with a common template.	HERC Hospital board members and HEEC Coord to continue developing presentation to share with partner
9. WITRAC/ WISCOM	Aspirus Steven's Point opened June 20, 2018. WISCOM radio needs to be installed. St. Mike's & Aspirus Wausau need to have old hardware removed. HERC Coord working with contractor to get radio installed, old hardware removed and move forward with new projects identified. Discussion of two applicants for WISCOM SME. Interviews to take place during the week of 7/16/18. Reminder that the EMResource system has been transitioned to the Juvare website.	HERC Coord to work with contractor to get projects in process.
10. Engaging Executives and Providers	NCW HERC is offering presentations to the coalition and the benefits of being involved, as identified in the NCW HERC Preparedness Plan.	Hospitals to contact HERC Coordinator if you would like to receive a presentation for your leadership.
11. MCI Go Bag Project	HERC Coordinator updated current progress on distribution. 26/31 bags have been distributed.	HERC Coord to distribute the last few bags during July.

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	Discussion about WHA article on demonstration of cost savings while effectively closing gaps. All bags are being tamper sealed and an educational document has been shared with custodians of the bags. Discussion about multiple bag deployment. Clarity made that hospital bags are intended to stay at the ED, EM bags are to be deployed and pre-staged at events.	
12. Regional Medical Coordination Plan	Reviewed information developed by the Regional Medical Coordination workgroup. Multiple concepts reviewed and standards and common ops that need to be established pre-event. Hospitals will need to provide additional comment and that information will be able to help the workgroup take next steps.	HERC Coord to provide revised copy for comment to the hospital group. HERC Coord will coordinate the next Regional Medical Coordination work group meeting.
New Business		
13. WHEPP v. NCW HERC: Hospital Group	Discussed the need for a name change related to the changing culture of the coalition. The recommended change would transition from “WHEPP” to “NCW HERC: Hospitals.” This would not change the scope of work but would help continue down the path of transition for system preparedness.	
14. Real-life Events	Discussion of real life events in north central Wisconsin over the past months. Abbyland-Ammonia leak resulting in an MCI. What went well: Setting up, proactive DECON, erring on the side of caution. Areas to improve: Lack of communication and partner notification, no Gross DECON in the field. OLV- Report made of 6 shot and active shooter. What went well: Notification to partners, appropriate triggers. Areas to improve: Hospital Name and Town need to be in	WITRAC EMRESOURCE Phone specific

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	<p>EMResource (WITRAC) title, to ensure right partners are activated.</p> <p>Memorial Medical Center- Suspected chemical leak leading to evac to parking lot. What went well: Got patients to safety, Redundancy good, Coalition activated. Areas to improve: Training on proper disposal of chemical, different visual on phone for EMResource, nursing homes need to be looped in to emergency notifications.</p> <p>Aspirus Riverview- Outreach for partner seeking bags of NS. What went well: Able to find resources quickly, emergency broadcast worked. Areas to improve: Bug found in Juvare notifications causing spam notifications, partners unable to provide related to the resource not being allocated for a hospital, assure proper channels of procurement are followed.</p>	
<p>15. Hospital Survey</p>	<p>Tabled. Water Supply Questions have come up to assess for hospitals including: water supply, redundant water supply, fuel supply, disposition of fuel tank, back up power, generator load capacity, hours of generator run time at full capacity.</p>	<p>HERC Coordinator to develop a survey</p>
<p>16. Agency Updates</p>	<p>Roundtable. Discussion lots of events going on and resources are stretched.</p>	<p>HERC Coord to post requested dates. HOSPITALS: PLEASE MAKE SURE YOU ARE SUBMITTING EXERCISE INFORMATION TO STATE VIA SURVEY. This is critical for grant funding: https://www.surveygizmo.com/s3/3321278/WHEPP-Exercise-and-Real-Event-Report-F-02007-01-2017</p>
<p>17. Upcoming Training Opportunities</p>	<p>Briefly reviewed the 2018-2019 NCW HERC Education, Training and Exercise Schedule.</p>	

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18. Region Resource Needs	<ul style="list-style-type: none">• WISCOM Radio Aspirus Steven's Point• Evacuation/Triage/Staging Trailer	
19. Future Agenda Topics	Hospital Survey	
20. Next meeting	<ul style="list-style-type: none">• Sept 12th, 2018 1300-1600, Aspirus Weston Clinic	
21. Adjourn	Motion to Adjourn. 1 st : Josh 2 nd : Jim Motion result: Carried.	
	Please visit http://www.ncw-herc.org/ to find meeting minutes and other information	