

North Central Wisconsin Healthcare Emergency Readiness Coalition  
 NCW HERC CMS Member Engagement Meeting  
 Virtual Meeting, 08 May 2019, 1300-1600

Location: Virtual Room: N/A		
Agenda Item	Talking Points	Action Steps
<b>1. Attendance and Introductions</b>	<p>Introductions:</p> <p>Attendance: Jim M, Dr. Vayder, Jordon Bruce, Chris Sonne, Suzi O, Andy Nelson, Deb Wittman, Cindy Lee Buckowski Hoffman, Lee Ackerman, Annalisa Kania, Lisa Cerven, Sandy Johnson, Brenda Fellenz, Mallori S, Kathleen Aspirus SP, Audrey Evans, Cathy Rohling, Jean Winter, Kyle Dorshorst, Melody Dearth, Sandy Johnson, Tara Feltz, Lee Ackerman, Debbie Wittman, Wendy Freese, Ed Radtke, Sandy Johnson, Josh Englund, Bonnie Magee, Kelsey Bontz, Haley Erl Aspirus Kidney, Becky ASC</p>	
<b>2. Call to Order</b>	Meeting called to order @1300	
<b>3. Today's Meeting Objectives</b>	<p>Reviewed objectives of today's presentation:</p> <ul style="list-style-type: none"> <li>• Tools and Resources</li> <li>• CMS &amp; Clinic Board Members for 2019-2020</li> <li>• Member Needs for 2019-2020</li> <li>• Training</li> <li>• Exercise</li> <li>• Work Plan Considerations</li> <li>• CMS Virtual Tabletop Exercise Prep Presentation</li> <li>• Plan Next Meeting</li> </ul>	
<b>4. Tools and Resources</b>	<p>Overview of the NCW HERC website including meetings, tools, etc.</p> <p><a href="http://www.ncw-herc.org/">http://www.ncw-herc.org/</a></p> <p>Discussed and reviewed efforts and tasks completed by NCW HERC to help better prepare CMS rule affected agencies. Correlations noted to level of agency involvement with NCW HERC and quality inspections.</p>	<p>If you have a tool or resource need and are unable to find it on the NCW HERC website. Please reach out to HERC Coordinator Robbie Deede at <a href="mailto:herc.coordinator@ncw-herc.org">herc.coordinator@ncw-herc.org</a> or 715-360-6822.</p>

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<p><b>5. CMS &amp; Clinic NCW HERC Board Member Representation</b></p>	<p>Overviewed the current need to identifying two CMS board members and two clinic representatives. Requirements would be that members participate in NCW HERC board activities helping steer preparedness for healthcare emergency responders in north central Wisconsin.</p> <p>CMS Jean Winter, with Aspirus At Home, and Annalisa Kania, with AHAH, nominated and approved by their peers to represent CMS affected agencies on the NCW HERC board.</p> <p>Suzi Okey, with Bone and Joint Surgical Center, and Molly O'Malley, with Aspirus Weston Clinic, were nominated and approved among their peers to represent clinics on the NCW HERC board.</p>	<p>HERC Coordinator to add new appointments to NCW HERC Board database. The nominees to be formally acknowledged at June NCW HERC Board Meeting.</p>
<p><b>6. Training, Exercise and Work Plan Considerations</b></p>	<p>Discussion on developing the 2019-2020 work plan and training list and budget. HERC Coordinator asked CMS member what trainings, exercises and priorities they see as needed over the next year. Reviewed the 2019 HVA.</p> <p>Training Identified:</p> <ul style="list-style-type: none"> <li>• HSEEP (Exercise and Evaluation)</li> <li>• HICS (Clinics, CMS)</li> <li>• DQA Presentation</li> <li>• Active Shooter</li> <li>• Decon/ Recognition of hazardous materials</li> <li>• Emerging disease</li> <li>• Isolation procedures</li> </ul> <p>Exercises Needed Identified:</p> <ul style="list-style-type: none"> <li>• Active Shooter</li> <li>• SNF &amp; Surgical Center/suite Evacuation</li> <li>• Cyber Security &amp; Power outage</li> </ul>	<p>HERC Coordinator to add as many of these requests into the 2019-2020 work plan as possible, cross referencing the CAT tool and HVA.</p> <p>Partners needing to exercise Cyber Security and Power Outage are encouraged to participate in the June 2019 virtual exercise.</p>
<p><b>7. Virtual Community Tabletop Exercise</b></p>	<p>See slides and recorded presentation</p> <p>Presentation emailed out and posted to NCW HERC website.</p>	<p>Register at:  <a href="http://www.ncw-herc.org/eventscalendar/2019/june/ncw-herc-cms-member-virtual-exercise/">http://www.ncw-herc.org/eventscalendar/2019/june/ncw-herc-cms-member-virtual-exercise/</a></p>
<p><b>8. Next Meeting</b></p>	<p><b>Wed August 14<sup>th</sup>, 2019 1300-1600</b></p> <p><b>Location: TBD</b></p>	
<p><b>9. Adjourn</b></p>	<p>Meeting adjourned.</p>	

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