

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Hospital Meeting
 Ascension St. Clare's Hospital, 10 July 2019, 1300-1600

Location: Aspirus Weston Walk-in Clinic , 3400 Ministry Pkwy, Weston, WI 54476 Room: Sister Lois Bush Conference Center- Section B Call in Number- (571) 317-3112 Pass code- 214-565-613 Go to Meeting Link: https://global.gotomeeting.com/join/214565613 First GoToMeeting? Try a test session: http://help.citrix.com/getready		
Agenda Item	Talking Points	Action Steps
1. Introductions	Introductions. Attending: Robbie D, Josh E, Dr. Clark, Jim S, Ed R, Cindy Lee B, Deb W, Jean W Calling in: Jeff N, Melody D, Theresa S, Matt D, Dr. Vayder, Chris S, Sandy J, Dr. Daniels	
2. Approve Minutes	Reviewed April minutes posted to NCW HERC website. Motion to approve previous Minutes: 1 st : Cindy 2 nd : Ed Motion result: Carried	Please review minutes at: http://www.ncw-herc.org/what-we-do/meetings/
3. Review of Agenda	Discussion: Reviewed July agenda. Motion to approve current agenda. 1 st : Josh 2 nd : Debbie Motion result: Carried	
4. Add Match	Standing agenda item. Please post your exercises and real events for match funding.	HOSPITALS: PLEASE MAKE SURE YOU ARE SUBMITTING EXERCISE & REAL EVENT INFORMATION FOR FEDERAL MATCH: https://www.surveygizmo.com/s3/3321278/WHEPP-Exercise-and-Real-Event-Report-F-02007-01-2017
5. RMCP & Response Plan	A presentation has been developed for the NCW HERC Response Plan. Overview covered. This presentation is intended to be coupled with the EMResource training update conducted by the HERC Coordinator.	Hospitals are asked to reach out to HERC Coordinator to schedule EMResource and Response Plan Inservice with first line responders

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<p>6. Mutual Aid MOU</p>	<p>14/15 hospitals identified in current MOU. Marshfield MC requesting some changes that have been drafted. Currently waiting to hear back from Marshfield legal to if the amendments would be acceptable prior to pushing an update to all other facilities currently in agreement</p>	<p>HERC Coordinator to follow-up with Marshfield Medical Center.</p>
<p>7. EMResource/ WISCOM</p>	<p>WITRAC: Discussed pilot education, rolled out to St. Clare's. Focuses on the three primary, mechanisms or requesting and providing information. The plan is to roll this education out to all hospital's response teams over the next six months. Discussed the importance of checking your hospitals home page every 6 months for updating information.</p> <p>WISCOM: "Show and tell" HERC Coordinator displayed the new portable type 1 radio. It comes with GETS cards, a handheld radio and a 20-watt type 1 radio. This connects to 12v car system and 120 outlet plugs. This can deploy upon request to the NCW HERC Response Team.</p> <p>NCW HERC's WISCOM SME has taken a full-time position with TEEEX and will not be able to continue as NCW HERC WISCOM SME as of August 2019. NCW HERC has begun working to hire a new SME and potential candidates have been identified.</p>	<p>Hospitals are asked to coordinate their respective in-service with the HERC Coordinator.</p> <p>HERC Coordinator to send out information to recruit new SME.</p>
<p>8. Hospital Closed Point of Dispensing (PODs)</p>	<p>Discussion. The goal would be all hospitals are identified as Closed PODs by June 30, 2020. Funds have been set aside to assist in completion of this initiative. Marathon County has MOUs in review with legal currently.</p>	

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<p>9. Disaster Bolstering Supplies</p>	<p>Thirty 10x10' EZ Ups have been received. These will be staged throughout the region to have a less than 1-hour response to a hospital. These can be activated upon request from the NCW HERC Response Team. Pre-stage locations include Oneida, Marathon, Clark, and Price counties, through Emergency management.</p> <p>There have been some snafus in pieces. The HERC Coordinator is currently working with EZ Up to get these corrections made.</p> <p>Upon receipt of correct materials HERC Coordinator will finalize distribution.</p>	<p>HERC Coordinator to work with counties to finalize distribution and pre-staging.</p>
<p>New Business</p>		
<p>10. OPEHC and HPP Program Updates</p>	<p>Discussed the new HPP and ASPR guidance. The completed guidance has been shared by the HERC Coordinator. It is particularly important to look at Appendix A. The work plan has been developed based on this. The projected work plan was approved by the HERC Board earlier today.</p>	
<p>11. Measles Prep and Response</p>	<p>Discussion about initial response actions for hospitals if a measles case presented to ED. An IAP was developed to be shared with hospital contacts.</p>	<p>HERC Coordinator will share IAP template developed during the meeting.</p>
<p>12. CST Planning</p>	<p>Discussion. Reviewed 18-19 CST. Increasing in complexity. This year will be multiple acuties and multiple facilities. Recommended a geographical evacuation, north to south. Suggested that six to seven facilities play, and one facility conduct a full-scale simulation.</p>	
<p>13. 19-20 HERC Work Plan, Training Plan and Budget Review</p>	<p>Discussion. Reviewed the budget and where funding has been allocated. This has been developed to meet the work plan and training plan. Tentative plans approved by NCW HERC board 07/10/19.</p>	<p>HERC Coordinator to submit tentative plans and post for members viewing.</p>

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<p>14. DARES & DNC</p>	<p>Standing agenda items. Dells Delton Area Response Exercise Series is the next state exercise and will take place in the Delton area early Fall 2020. This exercise will impact our region particularly our trauma two centers and neighboring counties. More information to come.</p> <p>The Democratic National Convention 2020 will take place in Milwaukee in July 13-16, 2020. This will impact most of the state and will require pre-planning from most hospitals and healthcare/emergent responders. Diplomates from around the county and world will be in attendance and will be visiting many areas of the state. Please keep in mind this falls during the height of festival season. Discussed considering staffing planning starting now.</p>	<p>Hodag/ Lifest July 9-12, 2020 Rock Fest / Rock USA July 16-18, 2020 EAA July 20-26, 2020</p>
<p>15. Upcoming Training Opportunities</p>	<ul style="list-style-type: none"> • Functional Needs Training • Cyber Security 	<p>HERC Coordinator to share training opportunities via email as they arise</p>
<p>16. Region Resource Needs</p>	<p>Mass Fatality Large Capacity Refrigeration Large Capacity Autoclaves for category A waste</p>	
<p>17. Future Agenda Topics</p>	<p>Hwy 41 MCI report out</p>	
<p>18. Next meeting</p>	<p>September 11th, 2019. 1300-1600. Location Aspirus Wausau Plaza Drive Clinic</p>	
<p>19. Other</p>	<p>Discussed WEM Training portal and training opportunities. Discussed NIMS changes</p>	
<p>20. Adjourn</p>	<p>Motion to Adjourn. 1st: Cindy 2nd: Ed Motion result:</p>	