

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Hospital Meeting
 Aspirus Family Health Specialists, 11 Sept 2019, 1300-1600

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| Location: Aspirus Family Health Specialists, 2720 Plaza Dr Wausau, WI 54401 Room: Lower Level Conference Room | | | | | |
| Call in Number- (571) 317-3112 Pass code- 214-565-613 | | | | | |
| Go to Meeting Link: https://global.gotomeeting.com/join/214565613 | | | | | |
| First GoToMeeting? Try a test session: http://help.citrix.com/getready | | | | | |
| NCW HERC Hospital Members | | X | <i>Aspirus Medford</i> | X | <i>Marshfield Medical Center-Marshfield</i> |
| X | <i>Ascension "North"</i> | X | Shellie Shaw | | Brenda Fellenz |
| | <i>HYMC, Eagle River, St. Mary's, Sacred Heart</i> | | Jeff Nuernberger/Michael Borgen | X | Sandy Johnson |
| X | Jim Monarski | | <i>Aspirus Riverview</i> | | <i>Marshfield Medical Center-Neillsville</i> |
| | | | Melody Dearth | | Chris Smith |
| | | | Paul Frigoli | | |
| | <i>Ascension "Central"</i> | X | <i>Aspirus Wausau</i> | | <i>NORCEN</i> |
| | <i>Good Sam, OLV, St. Clare's, St. Mike's</i> | X | Ed Radtke | | Theresa Szews |
| | Cindy Lee Buchkowski-Hoffman | | Jim Sagan | | NCW HERC Staff |
| X | Dr. Clark | | <i>Aspirus Stevens Point</i> | X | Robbie Deede |
| X | Ashley Haas, Nicole Dekan | | Kathleen Orminski | | Dr. Tim Vayder |
| X | Dr. Daniels | | | X | Del Horn |
| X | <i>Aspirus Langlade</i> | X | <i>Flambeau Hospital</i> | | |
| X | Deb Witman | X | Josh Englund | | NCW HERC Guests |
| | Cathy Connor | | Jane Eaton-Nyman | X | Tracey Froiland, Matt Digman |
| | | | Bob Pflanz | X | Rebecca L (Oneida), Jamie (Langlade) |
| Agenda Item | | Talking Points | | Action Steps | |
| 1. Introductions | | Introductions. | | | |
| 2. Hwy 41 MCI Presentation | | Presentation by Tracey Froiland & Matt Digman This presentation was recorded and will available for viewing on the NCW HERC website. | | | |
| 3. Approve Minutes | | Discussion: None Motion to approve previous Minutes: 1 st : Ed 2 nd : Dr. Clark Motion result: Carried | | Please review minutes at: http://www.ncw-herc.org/what-we-do/meetings/ | |
| 4. Review of Agenda | | Discussion: None | | | |

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| | <p>Motion to approve current agenda. 1st: Jim 2nd: Ed Motion result: Carried</p> | |
| <p>5. Add Match</p> | <p>Standing agenda item. Please post your exercises and real events for match funding.</p> | <p>HOSPITALS: PLEASE MAKE SURE YOU ARE SUBMITTING EXERCISE & REAL EVENT INFORMATION FOR FEDERAL MATCH: https://www.surveygizmo.com/s3/3321278/WHE-PP-Exercise-and-Real-Event-Report-F-02007-01-2017</p> |
| <p>6. EMResource/ WISCOM</p> | <p>EMResource: Individual facility trainings continue. HERC Coordinator conducting facility in-services on essential pathways for EMResource. Training materials shared. New systems staff at OPEHC Eric Anderson has been added to all facilities as an admin. Discussed drilling and training issues identified for training individual facilities. Test site will be used for training, until a better way to test the live sited has been identified. Discussion about adjusting "Private" to be private. Discussion about state and regional tests. Discussed the importance to not accidentally have state tests or regional tests on the same day of a large county or facility exercise. Discussed the importance of regular housekeeping for EMResource to make sure proper information is listed to each facility. WISCOM: New WISCOM SME has been hired, Travis Nixdorf. Training and orientation scheduled. Revisited a priority would be having mutual channel matrices for all facilities.</p> | <p>Hospitals are encouraged to coordinate EMResource training opportunities with HERC Coordinator. Facilities HERC Coordinator still needs to visit: HYMC, St. Mary's, Eagle River, Sacred Heart, Aspirus Wausau, Aspirus Medford, Aspirus St. Point, Aspirus Riverview, Marshfield Medical Center- Marshfield, Marshfield Medical Center Neillsville, Flambeau.</p> |

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| | <p>Discussed general follow-up on testing. NCW HERC will be actively following up on tests and drills conducted regionally. If your facility does not respond to a WISCOM or EMResource drill, you will be outreached to determine "why?"</p> | |
| <p>7. Hospital Closed Point of Dispensing (PODs)</p> | <p>Discussion. Currently, Ascension, Aspirus and Marshfield Clinic all have MOUs in legal for review. Recapped why it is so important for hospitals and PH to have these agreements. Mutual gain. MOUs to reviewed agreed and signed by January 2020. NCW HERC will then be hosting a tabletop for review these April 2020.</p> <p>Facilitation of these MOUs has been identified as a key initiative by the NCW HERC board and HERC Coordinator available to provide any technical assistance that may be required in order to assure that this project is completed.</p> | <p>Hospitals to continue working with public health to ensure that MOUs are developed by Jan 2020.</p> |
| <p>8. HERC Projects</p> | <p>Temp shelters. Correct materials have been shipped out from EZ-Up distribution to recommence upon receiving correct materials.</p> <p>Essential Elements of Information document shared and reviewed. The document outlines true surge capacity for hospitals in the region and outlines estimated ground transport times, comparing all hospitals. Discussion on restricted v. unrestricted beds. Discussed the importance of exploring aerial transport times and transport to level 1 & 2 facilities in the Midwest. HERC Coordinator currently working with Spirit and Medevac to get this information.</p> <p>The other EEI discussed would be true rig capacity in the region, identifying all ALS and BLS rigs in the region. RTAC and HERC Coordinator have begun collaborating to collect this information.</p> <p>IMATS. Discussed the Inventory management system. This will be used to document SNS materials, a way to manage PH supply</p> | |

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| | inventory and last will serve as an option for cataloging NCW HERC supplies. | |
| 9. DHS 110/ Mass Gathering | <p>Discussed changed identified. This has been expedited by state. This will largely affect EMS, but most significantly impact HERCs related to Mass Casualty planning for mass gathering. This will require additional information to be submit in the Mass Gathering plan submit and approved by state.</p> <p>HERC Coordinator discussed the efforts that took place in collaboration with core HERC partners in planning for this event, HERC assets were able to be deployed that otherwise would not have been available. This includes: WISCOM radios, GETS cards, EMResource. A precedence of situational awareness was established and will be good practice moving forward for when this statute is formally updated.</p> | |
| 10. CST Planning | <p>HSS EMSolutions identified as contractor, related to RFP and competitive rate. Adding HSS would provide an additional discount if multiple HERCs collaboratively conduct their CST with HSS.</p> <p>Jim (Medxccl), Josh (Flambeau), Del H(EMS) Dr. Clark (Trauma) identified as part of the planning committee. Deb (Aspirus) or Cindy (Medxccl) would also make sense.</p> | November Agenda to set aside 30-60 minutes to begin discussing how this exercise will play out. |
| 11. DARES & DNC | <p>DARES:</p> <p>A one-page document is being developed and is in review at state right now. HERC Coordinator will share when it is completed.</p> <p>DNC:</p> | <p>Hodag/ Lifest July 9-12, 2020 Rock Fest / Rock USA July 16-18, 2020 EAA July 20-26, 2020</p> |

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| | <p>Planning meetings have begun and monthly planning meetings to follow. Nine targeted trainings being coordinated. These trainings will be prioritized to facilities in a targeted radius of Milwaukee. Though not confirmed this would impact counties up to three hours away from Milwaukee. Portage, Wood and Marathon counties have the highest possibility of playing a role related to proximity.</p> | |
| 12. Upcoming Training Opportunities | <p>Discussion Reviewed trainings posted to HERC website and Training Plan of trainings requested.</p> | |
| 13. Region Resource Needs | <p>Mass Fatality Large Capacity Refrigeration Large Capacity Autoclaves for category A waste</p> | HERC Coordinator to follow-up with Jessica, Lisa Kelly |
| 14. Future Agenda Topics/ Other Discussion | <p>Ebola awareness Crime follow-up</p> | |
| 15. Next meeting | Nov 13th, 2019. 1300-1600. Location OLV Conference Room | |
| 16. Adjourn | <p>Motion to Adjourn. 1st: Jim 2nd: Josh Motion result: Carried</p> | |