

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Hospital Meeting
 Ascension Our Lady Victory, 13 Nov 2019, 1300-1600

Location: Ascension- Our Lady Victory, 1120 Pine St, Stanley, WI 54768 **Room:** Board Room
Call in Number- +1 (669) 224-3412 **Pass code-** 141-054-461
 Go to Meeting Link: <https://global.gotomeeting.com/join/141054461>
 First GoToMeeting? Try a test session: <https://global.gotomeeting.com/install/141054461>

NCW HERC Hospital Members				
	<i>Ascension "North"</i>		<i>Aspirus Medford</i>	<i>Marshfield Medical Center-Marshfield</i>
	<i>HYMC, Eagle River, St. Mary's, Sacred Heart</i>		Shellie Shaw	Brenda Fellenz
	Jim Monarski		Jeff Nuernberger/Michael Borgen	P Sandy Johnson
			<i>Aspirus Riverview</i>	<i>Marshfield Medical Center-Neillsville</i>
		P	Melody Dearth	X Chris Smith
			Paul Frigoli	
	<i>Ascension "Central"</i>		<i>Aspirus Wausau</i>	<i>NORCEN</i>
	<i>Good Sam, OLV, St. Clare's, St. Mike's</i>	P	Ed Radtke	P Melissa Diers-Sarasin Theresa Szews/ Jennifer Peaslee
P	Cindy Lee Buchkowski-Hoffman	X	Jim Sagan	NCW HERC Staff
X	Dr. Clark		<i>Aspirus Stevens Point</i>	X Robbie Deede
X	Ashley Haas, Nicole Dekan		Kathleen Orminski	X Dr. Tim Vayder
	Dr. Daniels			X Del Horn
	<i>Aspirus Langlade</i>		<i>Flambeau Hospital</i>	p Lee Ackerman Norwood
	Deb Witman	x	Josh Englund	NCW HERC Guests
	Cathy Connor		Jane Eaton-Nyman	X Eric Anderson
			Bob Pflanz	
Agenda Item	Talking Points		Action Steps	
1. Introductions	Introductions.			
2. Approve Minutes	Discussion: None Motion to approve previous Minutes: 1 st : Ed 2 nd : Dr. Clark Motion result: Carried		Please review minutes at: http://www.ncw-herc.org/what-we-do/meetings/	
3. Review of Agenda	Discussion: None Motion to approve current agenda. 1 st : Chris 2 nd : Josh			

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	Motion result: Carried	
4. Add Match	Standing agenda item. Please post your exercises and real events for match funding.	HOSPITALS: PLEASE MAKE SURE YOU ARE SUBMITTING EXERCISE & REAL EVENT INFORMATION FOR FEDERAL MATCH: https://www.surveygizmo.com/s3/3321278/WHE-PP-Exercise-and-Real-Event-Report-F-02007-01-2017
5. Crime Follow-up	Discussion Steven Paige criminal apprehended. https://www.wiscnews.com/portagedailyregister/news/local/crime-and-courts/portage-police-say-florida-man-arrested-after-spate-of-thefts/article_03a5ffea-e054-5b22-9dcd-407a712fab78.html	
6. Send Word Now	HERC Coordinator is seeking a new contact for Send Word Now.	HERC Coordinator will identify a new contact.
7. EMResource/ WISCOM	EMResource: Eric Anderson, with OPEHC, introduction and presentation. Shared current changes, grouping for expanding an even to EMResource and upcoming changes. Discussed NORCEN and Norwood onboarding. WISCOM: Shared commentary and discussion from board meeting. See November Board Meeting Minutes.	Hospitals are encouraged to coordinate EMResource training opportunities with HERC Coordinator. HERC Coordinator to coordinate having Eric back in January for hospital meeting and functional drill. HERC Coordinator to work with NORCEN and Norwood to develop EMResource accounts and training.
8. Hospital Closed Point of Dispensing (PODs)	All three systems: Aspirus, Ascension and Marshfield Clinic has the template in for review to have a system approved MOU. Discussion to after it is cleared. An MOU will be created for each hospital. Each hospital will be a closed POD. Auxiliary clinics and surrounding staff will be included into this MOU. Health Officers to the county which the hospital resides will review and sign off on the MOU. It would not require a signature from all Health Officers were the system is. "Let the hospital systems own it."	Hospitals to continue working with public health to ensure that MOUs are developed by Jan 2020.

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	<p>Discussed barriers to help public health identify open POD needs reduced through closed PODs. When closed POD populations are reviewed it would be helpful to identify geography. (Example: Iron County Aspirus Clinic will account for approximately X Iron County residents.)</p> <p>Reiterated the targeted execution date would be January 31, 2020.</p> <p>Closed POD Exercise scheduled for April 22, 2020.</p> <p>Discussed POD Essentials Train the Trainer. Hospital contacts are encouraged to have someone trained in this. Dates at the CDP include:</p> <ul style="list-style-type: none"> • March 8-12, 2020 • May 11-15, 2020 • August 31-September 4, 2020 <p>https://cdp.dhs.gov/find-training/course/MGT-442-1</p>	
<p>9. Essential Elements of Information (EIs)</p>	<p>Reviewed the Excel document. Discussed different information being synthesized into the document, including transport time, rig capacity, hospital & SNF vitals, HERC Supplies.</p> <p>Blood is a new key EEI being developed. This promoted outreach to hospitals and blood centers. Information desired to be known from hospitals includes:</p> <p>Who the blood center is? Where would we pull it from? Discussion hospitals policy on sharing? Blood center is the primary? What are your pars? Blood center present?</p>	<p>HERC Coordinator to outreach hospitals for EEI collection and development.</p>

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<p>10. DARES & DNC</p>	<p>DARES: No new updates.</p> <p>DNC: Shared the current situation report to the secretary's office and the Hospital Checklist developed by OPEHC.</p>	<p>HERC Coordinator to share Hospital Checklist with hospitals This will remain a monthly standing agenda item Hodag/ Lifest: July 9-12 Rock Fest / Rock USA: July 16-18 EAA: July 20-26 Farm Tech Days: July 21-23 Summer Fest</p>
<p>11. eICS</p>	<p>Referenced HERC Staff Meeting Minutes. Getting closer with the legal document and signatures will be coming soon. State will be purchasing licenses for all 7 regions for the purpose of regional medical coordination centers. Would be able include hospitals as partners, but they would not be able to use this for an internal incident unless they purchase their own license. 20% discount for hospitals that choose to purchase their own license. Office of legal counsel end of first week Nov 2019. Submit for signatures in the next few weeks. Pricing state will be paying a set price. Hospital cost purchase their own instance. \$3200-12000. This will help hospitals budget. Again, this is not a requirement and all hospitals will receive a 20% discount when purchasing their license. Contact for eICS: max.wippich@juvare.com</p>	
<p>12. HERT Class</p>	<p>Discussion. NCW HERC does have a tentative approval to hold the class, pending submission. Marshfield Medical Center- Marshfield has volunteered to host. The course is targeted to be held in April 2020. Currently reviewing supply needs with MMC to determine supply gaps for the course. Discussion that this course is available at the CDP and, in some instances, it may be more advantageous to attend in Anniston, AL.</p>	<p>HERC Coordinator to follow-up with MMC to verify supply needs and coordinate submission of paperwork to host the course.</p>

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<p>13. OSHA Health Care Inspections</p>	<p>Discussion related to an impromptu, JACCHO style inspection, that took place at HYMC in September. Jim is conducting a writeup to this inspection that he will share with hospital partners upon its completion.</p> <p>All hospitals are encouraged to update awareness on OSHA Healthcare Inpatient Inspections.</p> <p>https://www.osha.gov/dep/enforcement/inpatient_insp_06252015.html</p>	
<p>14. CST Planning</p>	<p>Contract signed with HSS. Determined date will be April 8th.</p> <p>This year will have more notice than normal related to the number of partners involved and with it having a full-scale component. This year both hospital and skilled nursing facilities will be simulated for evac.</p> <p>Hospitals: St. Mary's (FSE), Flambeau, HYMC, Eagle River, Sacred Heart, Good Sam</p> <p>SNF: Friendly Village</p> <p>Planning Team: Jim M (Hospital), Josh E (Hospital), Cindy Lee B (Hospital), Del H (EMS), Michael F(EMS), Dr. Vayder, September (EM), Pat (FV), Dr. Clark (Spirit), Michelle (PH), Jean W (CMS)</p> <p>This is a big planning team related to the size of the exercise. Discussed the need to break into subgroups for effective planning. During the meeting the group conducted a walk through utilizing the EEI to determine approximate numbers to be accounted for, potential transport bottlenecks, transport times, and other dynamics,</p> <p>Key discussion is that this exercise will stress the system in different ways than the past two exercises.</p>	<p>This will remain a standing agenda item.</p>

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15. Upcoming Training Opportunities	http://www.ncw-herc.org/eventscalendar/	
16. Region Resource Needs	Mass Fatality Large Capacity Refrigeration Large Capacity Autoclaves for category A waste	
17. Future Agenda Topics/ Other Discussion	OSHA Inspector Presentation HICS Feb Rural Healthcare	
18. Next meeting	Jan 8th, 2020. 1300-1600. Location: TBD	
19. Adjourn	Motion to Adjourn. 1 st : Josh 2 nd : Jim S Motion result: Carried	