

# North Central Wisconsin Healthcare Coalition

## NCWHCC

28 July 2015 St Clare's Hospital

Recorder: Michael Fraley

Agenda Item	Talking Points	Action Steps
<p><b>1. Introductions</b></p>	<p>Introductions made. The following were present; Tamarah Scholze, Joan Theurer, Michael Fraley, Dr Michael Clark. On Phone: Lori Kawleski, Sue Kunferman, Chelsea Onchuck, Ted Ryan, Shawn Metzner, Carolyn Strubel and Michelle Hartness</p>	<p>None</p>
<p><b>2. Review of past meeting Minutes</b></p>	<p>Meeting minutes approved</p>	<p>None</p>
<p><b>3. Review of Agenda</b></p>	<p>Agenda reviewed and the following items added:</p> <ul style="list-style-type: none"> <li>• HCC name</li> <li>• Meeting times</li> <li>• Ebola category II hospitals</li> <li>• Big event planning/ notifications</li> <li>• Fiscal agent</li> <li>• Communication plan</li> </ul>	<p>None</p>
<p><b>4. State HCC Advisory Group update</b></p>	<p>Dr. Clark &amp; Tamarah reviewed the minutes from the July State HCC Advisory Board meeting.</p> <ul style="list-style-type: none"> <li>• Reviewed the PPT slides about the governance &amp; structure of the State HCC Advisory Group</li> <li>• WISCOM – Support line (608)-2WISCOM or <a href="mailto:WISCOMTech@dot.wi.gov">WISCOMTech@dot.wi.gov</a></li> <li>• HVA process</li> <li>• WEM Homeland Security Strategy</li> <li>• Regional Medical Coordination pilot update</li> <li>• Crisis standard of care plan</li> <li>• Regional updates</li> </ul>	<p>None</p>

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	<ul style="list-style-type: none"> <li>Virtual binder</li> </ul>	
<b>5. HCC Name</b>	<p>Group discussed that “healthcare coalition” does not indicate anything about emergency and that there are other healthcare coalitions. This may be confusing for people including healthcare administrators and policy makers. The term “health emergency response coalition” is being used by some regions. Group feels the State should standardize this.</p>	<p>Ask State to discuss at August meetings.</p>
<b>6. Logo</b>	<p>Reviewed logo that came back from SWA as part of their work.</p> <p>Comments:</p> <ul style="list-style-type: none"> <li>“North Central” should be two words</li> <li>Map is too busy. Have it look more like state map used for NCRTAC logo</li> <li>Logo must be able to print in B&amp;W</li> <li>Logo must be able to be compressed – will not as is</li> <li>Too busy – fewer words</li> <li>Do we need counties listed out if there is a map?</li> </ul>	<p>See if there are any graphic artists that would take a shot at redesigning</p> <p>Consider waiting until HCC name is settled on</p>
<b>7. Ebola Category II Hospitals</b>	<p>There are currently 20 Cat II hospitals in State. Will not be able to fund that many. Need to consider new health emergency regions. Do we want to continue having 2 (SJH &amp; AWH)? Discussed referral patterns and lack of other facilities around us (including UP MI). Would like to keep 2 in our region if possible.</p>	

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<p><b>8. SafeTech Solutions report</b></p>	<p>Discussed report.</p> <p>Report is available at: <a href="http://ncrtac-wi.org/uploads/NCWHCC_Report-FINAL2_.pdf">http://ncrtac-wi.org/uploads/NCWHCC_Report-FINAL2_.pdf</a></p> <p>Michael also has a number of hard copies if anyone would like one.</p>	<p>Michael will begin an analysis of recommendations and action items and provide draft recommendation of how it fits with SWA and HCC work plan.</p>
<p><b>9. SNS Webinar</b></p>	<p>Group watched the Stockpile Overview/ Antibiotics to CIS Webinar</p>	
<p><b>10. Sorenson, Wilder &amp; Assoc. report</b></p>	<p>Jim has not received final report yet.</p>	<p>Will need to develop an overall plan that aligns the two reports and the state work plan and assigns responsible parties and due dates.</p>
<p><b>11. Work Plan</b></p>	<p>Reviewed results of Survey Monkey tool that attempted to gather groups work plan priorities. Only 5 people participated and the tool did not work well.</p> <p>Group went through entire work plan and assigned responsible party (Board, Coordinator)</p>	
<p><b>12. Budget review</b></p>	<p>Discussed some initial considerations.</p>	<p>Tamarah to work with Jim to fill in some details and bring to August meeting.</p>
<p><b>13. Website</b></p>	<p>Michael presented mock-ups done so far. Group felt we needed an access-controlled side of the site for documents in-progress and for some response plans and other documents that do not need to be public.</p>	<p>Michael to continue working with website designer.</p>

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	Group would also like the list of board members and their work emails on the public side but keep their other contact information and the contact of other HCC members behind the password wall.	
<b>14. Exercise design committee</b>	Jim is looking for a few members to participate on the exercise design committee.	Contact Jim to volunteer
<b>15. Bylaws</b>	Began a review of the bylaws.	Forward comments to Tamarah for next meeting.
<b>16. Next meeting:</b>	25 Aug 2015 Aspirus Wausau Hospital Medallion Room A 1300 – 1600	Agenda priorities 1. Budget 2. Bylaws 3. Work plan