

# North Central Wisconsin-Healthcare Emergency Readiness Coalition

## NCW-HERC

Aspirus Weston Clinic 9 December 2015

Agenda Item	Talking Points	Action Steps
<b>1. Attendance and Quorum Determination</b>	Introductions made. The following were present: Tamarah Scholze, Jim Monarski, Joan Theurer, Sue Kunferman, Michael Fraley, Dr. Tim Vayder, Delmond Horn, Mark Dascalos, ; On Phone Shawn Mertzner, Jason Keffeler, Chris Kalata, Chelsea Onchuck	Meeting from 09:00-12:30 Quorum is present
<b>2. Call to Order</b>	Meeting called to order	
<b>3. Approval of Minutes of Previous Meeting</b>	Approved <b>A motion was made by Mark Dascalos and seconded by Sue Kunferman to approve the minutes</b>	Approved
<b>4. Agenda Review and Additions</b>	<ul style="list-style-type: none"> <li>• Family Assistance Center (FAC) training needs to be set up</li> <li>• 12 January 2016 Volunteer Management course at St Clares Hospital</li> </ul>	Added to agenda
<b>5. Review of Submitted Projects</b>	<ul style="list-style-type: none"> <li>• Aspirus Langlade Hospital Well project was discussed. Several questions were raised. Time sensitive to get the well drilled while the weather is mild. Provide Potable water to hospital and community. The hospital will still do the project with partial funding. Scoring was done by the board and tallied at a 72.87 which indicates a go for the project funded at 75% of \$6,777.0 which is \$5082.0 funding.</li> <li>• South Area Fire Response District submitted a project to fund a radio Project for the department. The scoring averaged out to be 37.33% which is below the funding level. The board did not approve this project. The board felt that this was a cost of doing business. The radios were not WISCOM and that there are possible other funding sources.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved at 75% of \$6,777.0 which is \$5082.0 funding.</li> <li>• Not approved based on the scoring of the group.</li> </ul>

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<p><b>6. Healthcare Coalition Program Measures</b></p>	<ul style="list-style-type: none"> <li>• The ASPR Healthcare Program Measures were completed. They were sent out last month to the Board and were compiled at the meeting.</li> <li>• The final version will be filled in online by Jim.</li> <li>• The board requested the sheet that was completed in the meeting be sent out to the Board so we can identify three items to be accomplished in the next six months.</li> </ul>	<ul style="list-style-type: none"> <li>• Jim to fill out by end of December</li> <li>• Jim to send out sheet to the Board</li> </ul>
<p><b>7. State Healthcare Coalition Report</b></p>	<ul style="list-style-type: none"> <li>• The board would like the latest version of the project coordinators state work plan</li> <li>• The question arose as to what we need to do to comply with the state open meetings law. The board stated that anyone may call in or attend the meetings.</li> <li>• Public Safety Answering Point (PSAP) contact for the Board is required per the state work plan</li> <li>• For January we must complete the ASPR Capability Planning Guides (CPG's)</li> <li>• The Regions 2 HVA must be completed at the January meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Jim to send out to the Board</li> <li>• Jim will check in with the state on this issue</li> <li>• Mike Fraley will contact a PSAP contact to help advise the Board</li> <li>• Jim will send out last year's CPG's to the group so that they may be looked over in preparation for the January meeting.</li> <li>• Jim to send out last year's HVA to the Board</li> </ul>
<p><b>8. Committee/Project /Sector Reports</b></p>	<ul style="list-style-type: none"> <li>• Tabletop Exercise (State driven Ebola Exercise) has been scheduled for May 11<sup>th</sup> from 9 a.m. – 3 p.m. and will be at Aspirus Wausau Hospital. The Operations Plan is currently going through the approval process at the State. The</li> </ul>	<ul style="list-style-type: none"> <li>• Jim to post on PCA Portal</li> </ul>

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	<p>Exercise would include reviewing the Operations Plan during the first half of the meeting followed by the Exercise. General discussion about involvement, which should be all coalition partners. Room set up should be by County and border relationships so that they could work together. Further design development will need to occur.</p> <ul style="list-style-type: none"> <li>FAC training – to be scheduled in the Region. It was determined to hold two in the Region, one in the North and one in the Southern part of the Region</li> </ul>	<ul style="list-style-type: none"> <li>Jim will work with Destinee to work out dates and details. Jim to Post to PCA Portal when determined</li> </ul>
<b>9. Fiscal Agent Report</b>	<ul style="list-style-type: none"> <li>The Board would like to confirm with St Josephs if they would still be interested in being the Region Fiscal Agent.</li> <li>The question arose as to what are the requirements needed to be a Fiscal Agent</li> <li>The Board would like to see the contract between the State and St Josephs for this year</li> </ul>	<ul style="list-style-type: none"> <li>Jim will contact St Josephs to see where they stand as Fiscal Agent</li> <li>Jim will check with the state to find out requirements for being Fiscal Agent</li> <li>Jim will ask St Josephs for the contract for this fiscal year</li> </ul>
<b>10. Work Plan Review/Update</b>	NA	
<b>11. New Business</b>	NA	
<b>12. Set New Agenda, Date Time</b>	Next meeting is 12 January 2016 from 09:00-12:00 at Aspirus Weston Clinic.	
<b>13. Adjournment</b>	<b>The meeting was adjourned at 12:30</b>	
<b>Completed by Jim Monarski</b>		

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