

North Central Wisconsin-Healthcare Emergency Readiness Coalition NCW-HERC

Aspirus Weston Clinic 13 January 2016

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum Determination	Introductions made. The following were present: Tamarah Scholze, Jim Monarski, Michael Fraley, Dr. Tim Vayder, Jason Keffeler, Delmond Horn, Chelsea Onchuck, Michelle Hartness; On Phone Chris Kalata, Sue Kunferman, Mark Dascalos, Shawn Metzner, Lyle Swartz	Meeting from 09:00-12:30 Quorum is present
2. Call to Order	Meeting called to order	
3. Approval of Minutes of Previous Meeting	Approved A motion was made by Delmond Horn and seconded by Chris Kalata to approve the minutes	Approved
4. Agenda Review and Additions	<ul style="list-style-type: none"> • Triage Tags for region 	Added to agenda. Not discussed.
5. Review of Submitted Projects	<ul style="list-style-type: none"> • The Wisconsin Disaster Medical Response Team (WDMRT) AED project was reviewed and the board approved it at 80% funding. • Our Lady of Victory (OLoV) two Portable Vital Sign Monitor project reviewed. The board scored this project as to fund the project. • Howard Young Medical Center and the Northern Ministry Hospitals Decon PAPR project. The board supported this project at 100% • All three projects should not move forward until Jim sends out a Project Approval letter. 	<ul style="list-style-type: none"> • Jim to contact WDMRT to get a hard dollar amount for the project. Also need an MOU from the WDMRT for the region • Jim to send out approval letters for the project when fiscal agent issues are sorted out
6. Region Hazard Vulnerability Assessment (HVA)	<ul style="list-style-type: none"> • The Region reviewed the completed HVA and supported all changes. • A motion was made to pass by Jason Keffeler and seconded by Delmond Horn 	<ul style="list-style-type: none"> • Jim to send to Carolyn and HERC by the end of February.

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<p>7. State Healthcare Coalition Report</p>	<ul style="list-style-type: none"> • Law Enforcement Tourniquet initiative. The WHEPP Advisory group passed this initiative to supply law enforcement in the state with tourniquets. A sub group will be put together to determine quantity, and training. • Wisconsin Air Medical Committee integrating with regional medical coordination. Several units have WISCOM Radios. The others are working on receiving them. • WISCOM Radio reprogramming list is out. Venders will be contacting Hospitals beginning of March to schedule reprogramming. • Triage Tag Pilot Project in Region 3. The region is working on standardizing tags that are used by first responders. Each region should have this discussion. • Ebola update. The state still suggest that the travel questions still be asked. • BP5 goals for next year are Med Surge Capacity, Emergency Operations Coordination and Information Sharing 	
<p>8. Committee/Project /Sector Reports</p>	<ul style="list-style-type: none"> • Tabletop Exercise (State driven Ebola Exercise) has been scheduled for May 11th from 9 a.m. – 3 p.m. and will be at Aspirus Wausau Hospital. The Operations Plan is currently going through the approval process at the State. The Exercise would include reviewing the Operations Plan during the first half of the meeting followed by the 	<ul style="list-style-type: none"> • Jim to post on PCA Portal

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	<p>Exercise. General discussion about involvement, which should be all coalition partners. Room set up should be by County and border relationships so that they could work together. Further design development will need to occur.</p> <ul style="list-style-type: none"> FAC training – to be scheduled in the Region. It was determined to hold two in the Region, one in the North on 2 JUNE and one in the Southern part of the Region in Merrill on 29 April. More to come out. 	<ul style="list-style-type: none"> Jim will work with Destinee to work out dates and details. Jim to Post to PCA Portal when determined
9. Fiscal Agent Report	<ul style="list-style-type: none"> St Joseph’s Hospital will continue to be the fiscal agent until the end of the fiscal year, End of June 2016. The State will handle all pass through money for our region. 	<ul style="list-style-type: none"> Jim to work with the state and St Josephs for proper paperwork.
10. Work Plan Review/Update	NA	
11. New Business	NA	
12. Set New Agenda, Date Time	Next meeting is 9 March 2016 from 09:00-12:00 at Aspirus Weston Clinic.	
13. Adjournment	The meeting was adjourned at 12:30	
Completed by Jim Monarski		