

North Central Wisconsin-Healthcare Emergency Readiness Coalition

NCW-HERC

Aspirus Weston Clinic 12 October 2016

Agenda Item	Talking Points	Action Steps
A. Attendance and Quorum Determination	Introductions made. The following were present: Tamarah Scholze, Jim Monarski, Dr. Tim Vayder, Sue Kunferman , Molly O’Mally, Jason Keffeler, On Phone Delmond Horn, Kara Priem Chelsea Onchuck	Meeting from 09:00-11:30 Quorum is present
B. Call to Order	Meeting called to order	None
C. Minutes of Previous Meeting	Approved Sue made motion to approve and Jason second.	Jim to fix some typos
D. Agenda Review and Additions	Move FA report up and also work plan.	None
E. Reg 2 Fatality Gaps	No update	None
F. State HCC report	<ul style="list-style-type: none"> • There was a cyber security presentation given by Homeland Security • The group spent the rest of the meeting in the strategic planning process. The group stopped at Tactics. 	<ul style="list-style-type: none"> • The results have not come out at this time
G. Fiscal Agent (FA) Report	<ul style="list-style-type: none"> • A report was passed out from the FA reporting the YTD budget expenditures. • Directors and Officers (D&O) insurance was brought up • The Region reimbursement Policy was passed out and reviewed. We will use federal GSA rates. Jason made a motion to accept and Sue second. All approved. 	<ul style="list-style-type: none"> • Jim to check with state to ensure this is permissible • Jim will send out final policy.
H. Committee/Project /Sector reports	<ul style="list-style-type: none"> • LPH- None • RTAC RTAC report go to NCRTAC-WI.org • EM None • Medical Advisor. The group will look over the Burn Surge State Plan. They will also be reviewing the different views on WITrac. In addition they will be looking at the State 	

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	Fatality Management Plan	
I. Work Plan Review/Update	<ul style="list-style-type: none"> • The Work Plan was reviewed. • The group would like to hire a contractor to run this year's Regional Exercise • We will be averaging the WITrac and MCI bed counts quarterly on the work plan. • The region will conduct WITrac MCI test. • WISCOM SME, 11 OCT 2016 in Rubicon WI • A doodle poll was created for a meeting on RMCC formation in the region. 	<ul style="list-style-type: none"> • Jim to get RFP for this • Jim to make a schedule for the MCI • Jim to send out to the board email from Paul.
J. New Business	<ul style="list-style-type: none"> • We are looking at contractors and training specific for HCC leadership. bParati may be a consulting agency that may give us some guidance • The Center for Domestic Preparedness (CDP) may be starting an HCC training course • National Disaster Learning Management System may also have some training tools • Some ideas for spending BP4 Carryover; Help with the Region Mass Fatality gaps. outreach to EMS and Hospitals, Tourniquets for First Responders, hire a contractor to gather information on clinics and Long Term Care (LTC), Hire a Public Relations company to help HCC marketing, triage kits for EMS 	<ul style="list-style-type: none"> • These to have more research on them
K. Set New agenda, date and time	Next meeting is 9 November 2016 0900-1200 at Aspirus Weston Clinic.	
L. Adjournment	The meeting was adjourned at 11:30 Jason made the motion and Molly second all were in favor.	

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M.	Completed by Jim Monarski	