

Region 2 Wisconsin Healthcare Emergency Preparedness Program (WHEPP)

Aspirus Weston Clinic 08 February 2017

Agenda Item	Talking Points	Action Steps
<p>1. Introductions</p>	<p>Introductions made. The following were present: Ed Radke, Jim Monarski, Chris Kalata, Tamarah Scholze, Michael Fraley, Mike G., On Phone: Josh Englund, Bob P., Sandy Johnson, Jane</p>	<p>Meeting from 13:00-14:00</p>
<p>2. Review and approval of previous meeting minutes</p>	<p>Motion made by Ed R. to approve minutes 2nd by Jim M. All were in favor Minutes approved</p>	
<p>3. Review of agenda</p>	<p>Additions to agenda include</p> <ul style="list-style-type: none"> • Aniston Discussion • Meet and greet with Chris 	
<p>4. HVA Review</p>	<ul style="list-style-type: none"> ○ There were no changes with the HVA at the NWC HERC level 	<ul style="list-style-type: none"> •
<p>5. CPG Review</p>	<ul style="list-style-type: none"> • We had three to complete and finally finished them. We were delays and the state allowed a grace period for us to complete them. Today we finished med surge, Responder Safety and Health, and Healthcare Systems Recovery. 	<ul style="list-style-type: none"> • Tamarah will be finalizing and submitting these to the state.
<p>6. NCW – HERC Updates</p>	<ul style="list-style-type: none"> • We need to transfer from purchase orders to CARS program. Region 7 is the only one exempt because they are a 501 c 3 entity. We will have a longer turnaround time for reimbursement. Send Chris a copy of your purchase orders if you were awarded a project. We will be requesting those funds ASAP so that we can try to expedite the process of getting the funds back to you. 	<ul style="list-style-type: none"> •

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	<ul style="list-style-type: none"> • Chris would like to set up a meeting with each of you to come to your facilities to deliver your UV lights and to discuss WITRAC. If you have not already done so, please contact her to set up a meeting date and time. 	
<p>7. WISCOM</p>	<ul style="list-style-type: none"> • Mark Schroeder has been to St. Joe's, Medford to test and train on the radios. He has been working with Chris and Dr. Vayder on the radios. He will be working with each hospital to gather different information regarding your radios and contact information. The state should have rolled out the training materials to SME's. Once Mark receives the training material he will be coming around to each hospital to train on WISCOM. We are hoping all hospitals in our region are completed by June 2017 as that is the contact end date. • Tamarah is going to check with Mark to make sure he receive the information from Paul Whitcamp. • We are in contact with the state and expressing concern about the timeliness of the release of training materials from the • We have asked Mark to go ahead with the training module and we can tweak it to match the state when they roll their out. • Dr. Vayder and Chris K. test their radios frequently. 	<ul style="list-style-type: none"> •
<p>8. WITRAC</p>	<ul style="list-style-type: none"> • When you look at the dash board make sure that in the areas that you do not have, you put N/A so people don't think you didn't fill something out. It 	<ul style="list-style-type: none"> •

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	<p>would be nice to put a definition of the joint commission levels of your facility. There is still a disclaimer that you need to take to the facility to make sure they can accept patients before you send patients there.</p> <ul style="list-style-type: none">• How do we want to use the dashboard? We would like them to be uniform for our region. Our goal is to keep it current but we are not there yet.• When updating WITRAC, make sure you click the save button at the end of the page. If you are only using the alerts you need to double check your preferences.• You need a process as to who you have assigned to respond to events.• Contract from state says you are to have WITRAC live 24/7 somewhere in your facility.• We need to define how we are going to use it as a region• WITRAC also has the ability to tract inventory. We also want to see who all your emergency contact people are. There is also a section for PPE and sub resources. We are contacting the state to find out what exactly is to be labeled as sub resources. <p>WITRAC Triage Tests</p> <ul style="list-style-type: none">• We got off to a rough start but we finally were able to complete a successful MCI test out. Chris K. will be contacting each hospital to make sure they are aware	
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	<p>of their date and time. If the hospital scheduled is unable to complete the drill, Chris K. will attempt to create an event for you.</p> <ul style="list-style-type: none"> • When you create your event make sure you are using the Region 2 MCI event so our region is the only ones that is receiving the drill. Make sure you mark it as a drill. • If you are responding to state drills and notice you are not getting credit, you must let Tamarah or Chris know so we can help you get in touch with the state to get it worked out. • Make sure your WITRAC information posted online is current. • If you have problems with WITRAC, please contact Deb Van Matre, State WITRAC Coordinator at Debra.vanmatre@dhs.wisconsin.gov 	
<p>9. Exercises</p>	<ul style="list-style-type: none"> • Chris will be sending out exercise save the dates for our regional exercise, training and annual meeting. We are planning 4 to 5 hours. We will be providing two sessions, one in the Rhinelander area in the evening from 4-9 on April 7th at Days Inn and one during the day on April 12th from 10-3 which will replace our NWC HERC and WHEPP meeting. • Dr. Vayder will do a training, we will be holding the annual meeting and then we will complete the 	<ul style="list-style-type: none"> •

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	<p>tabletop exercise. This counts as a community drill but not a patient influx drill.</p> <ul style="list-style-type: none">• Critical incident stress management dates are being looked at.• Amherst Fire is planning a Mass Casualty Tornado Exercise to take place in September to include St. Mike's Hospital.• Central Wisconsin Airport is planning an exercise for May 6th. Coalition can consider participating.• There is an Active Shooter exercise in the works. Ed Radke from St. Claire's is working on it. More information to come.• Aniston training for WI EOPS. There are 140 spots held for people from WI. August 27 – Sept 2. All expenses are covered. It will be first come first serve. There are prior training requirement to attend. They would also like to see a wide variety of people from the state. Information is posted on the NCW HERC Website. If you are interested, contact Chris K. This is a good training for your top 8 incident command roles.• Hospitals, EMS Public health, law enforcement, etc. are encouraged to attend.• Provide your name, title and what role you would function in the training to Chris K.• They are also looking for people who have not attended in the past	
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<p>10. Sector Reports</p>	<p>Emergency Management</p> <ul style="list-style-type: none"> • Nothing to report as we did not get to sector reports in our NCW HERC meeting <p>Public Health</p> <ul style="list-style-type: none"> • Outbreak of Seoul virus • Currently 1 case in WI and 6 in Illinois • The virus is contracted from rat droppings. Individuals who become infected with Seoul virus often exhibit relatively mild or no symptoms but some will develop a form of hemorrhagic fever with renal syndrome which can result in death in approximately 1-2% of cases. This is not transferred person to person. You only contract it from domestic rat droppings. • Influenza is alive and well. <p>RATC</p> <ul style="list-style-type: none"> • Distribution of family members <ul style="list-style-type: none"> ○ When possible, keep families together during an event. Talk early to your base hospital • RTAC is having a photo contest. Photo contest winner gets free conference admission – submit photos of trauma. • RTAC has some funds available for training. <p>MRC</p> <ul style="list-style-type: none"> • No Report. Dr. Richards was not present at the HERC meeting today. <p>Tribal</p>	<ul style="list-style-type: none"> •
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	<ul style="list-style-type: none"> • Chris is working on recruiting a tribal representative from one of the three tribes. Potawatomi is not able to participate actively on the board at this time. <p>State Healthcare Coalition Advisory Board</p> <ul style="list-style-type: none"> • Centering on our fiscal agents at a state level. Recommendations are being sent to the state about if the coalitions need to be 501 c 3 entities. Advisory meeting has not occurred yet. • Working on vetting the burn surge plan. Still sitting with the medical advisors. It has not been released yet. • We are no longer waiting on the state. We feel we need to get working on some of our policies and plans. When the state releases their templates we will modify our plans at that time. • Interviews have been scheduled for Carolyn’s position at the state. 	
11. Open Comment	<ul style="list-style-type: none"> • CMS Wisconsin Emergency Preparedness Rule webinar is available • Lunch and learn tomorrow February 9th - WHEA 	•
12. Adjournment	<ul style="list-style-type: none"> • Motion to adjourn made by Jim M. Seconded by Mike G. Motion carried. • Meeting adjourned at 3:05 pm 	•
13. Next meeting	<ul style="list-style-type: none"> • Next meeting March 8, 2017 Aspirus Weston Clinic 13:00-16:00 	•
14.	Please visit http://www.ncw-herc.org/ to find meeting minutes, agenda and other information	•

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